



University of York

## A Guide to Immunisation, Screening & Health Clearance

Prepared by OHWorks Ltd

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## Introduction

OHWorks Ltd is an independent SEQOHS accredited Occupational Health (OH) service. Our role is to provide advice to the University on your fitness to enrol on your chosen course of study and fitness to practice as a healthcare student when on placement with or without adjustments taking into consideration any existing declared health conditions and current immunisation status to certain communicable diseases as defined by Department of Health.

Occupational Health is concerned with the effect of health on work, and the effect of work on health and to make sure you are fit to undertake the course you have chosen both physically and emotionally. Our role is to safeguard, as far as reasonably practicable, your health, safety and welfare throughout your time at university and to ensure your fitness to perform tasks involved effectively and without risk to your own or others' health and safety. This includes time that you will spend on your clinical placement.

The Occupational Health service is open Monday to Friday 9am to 5pm. You can contact us on:

Email: [york@ohworks.co.uk](mailto:york@ohworks.co.uk)

Tel: 01227 286288

Once you have finished reading this guide, we strongly recommend that you begin to collect evidence of previous vaccination documentation in preparation for the first clinic. You must bring all available documentation with you otherwise your health clearance may be delayed. You may be able to obtain this evidence from your GP, previous OH provider (if applicable) or your childhood immunisation records. (Red baby book).

Evidence required is:

- Having had 2 x MMR vaccinations or blood test results showing immunity to measles and rubella.
- Having had chickenpox in the past or received 2 x varicella vaccines or blood test result showing immunity to chickenpox.
- BCG vaccination against Tuberculosis.
- Having had 3 x Hepatitis B vaccinations or blood test result showing immunity to Hepatitis B.
- Having had pertussis (whooping cough) vaccination.

**We know that you may not have had every vaccination but if you have proof of any kind, please attach it to your health questionnaire or bring it along with you.**

## Data protection and confidentiality

Records are stored electronically and will not be shown, nor their contents be shared, with anyone outside of OHWorks – including University Placement Staff, Tutors, Course Directors, or your GP – without your explicit consent. OHWorks is committed to maintaining your privacy, dignity, and confidentiality at all times. We adhere to the principles of the Data Protection Act 2018 and GDPR and the NMC and GMC Codes of Confidentiality.

You will be provided with a copy of your vaccination records in due course; however, you also have a right to request access to any other records that we may hold for you.

You may speak to us confidentially about any health issue that you feel you may need support with whilst you are on your course. We may advise you to share information with the University if we feel that adjustments could be made that would help you during your studies, however we will never

reveal any information that you have given us without your consent, unless we have good reason to believe that you, or another person, may be in danger or in the event of a court order for release of records in a judicial dispute.

## Health questionnaire

By now, you should have completed an online health questionnaire. If you have not done so, you must complete one today. The health questionnaire is part of the clearance process, and your ability to start the course will be delayed if the questionnaire has not been completed.

You can access the health questionnaire at this website:

<https://www.healthquestionnaire.co.uk/york/>

You have a duty to provide relevant, truthful, and accurate information to OHWorks and no information should be withheld. Any failure to do so may result in the offer of a place being withdrawn or reconsideration of your fitness to continue with the course.

**Dishonesty is incompatible with training in a regulated profession and may lead to you being removed from the course. Please ensure that you answer all questions truthfully.**

OH, is required to preserve medical confidentiality and only reveal health information with your informed consent. Information provided to the university is restricted to issues relevant to your fitness.

You will have received automatic clearance to enrol if you did not declare any health problems on your health questionnaire or if we felt that your health condition would not affect your ability to study and undertake your clinical placements.

If you have declared a health condition and automatic clearance has not yet been provided, this is because we are still processing the questionnaire and will arrange a follow up health assessment with an OH practitioner. This is to ensure that can provide advice and guidance on the appropriate support for you to be able to undertake your course. We also need to ensure that you will be well enough to complete your course.

It is rare for us to recommend that an individual should not enrol on the course. In these rare exceptions, it may be because your health is at risk or because we believe we cannot identify suitable modifications or adjustments to enable you to safely undertake your clinical placement and meet the core competencies of the course.

Occasionally we may need to write to your GP or specialist for additional information. We will ask you to provide your written consent to allow us to do so. It can take 6-8 weeks for specialist reports to be issued therefore any specialist reports that you may already have may be useful in the interim. Please forward these if asked to do so by the OH practitioner.

## Immunisations and blood screening

The second part of the clearance process is to ensure that you do not pose a risk of infection to others and similarly to ensure that you are protected from vaccine preventable communicable infections and biological hazards dependant on your chosen course of study and the risks it may pose. The University has a duty of care to ensure you are fully immunised and OHWorks follows the Department of Health and Social Care's Green Book which sets out the standards that determine which vaccinations are required for different healthcare workers. You will not be fully cleared until we have assessed your immunity status to measles, rubella, chickenpox, tuberculosis (TB), hepatitis B and in some cases whooping cough.

As a healthcare student, you must comply with Department of Health guidelines on immunisations and screening required to protect you and your patients during the course of your work.

- Immunisation is the process whereby a person is made immune or resistant to an infectious disease, typically by the administration of a vaccine.
- Vaccination is the administration of a vaccine to stimulate an individual's immune system to develop immunity to a specific disease

You will be advised and offered vaccination as per recommended guidance-if you do not already have immunity to them. If you decline the offer of vaccination, we will ask you sign a form to say that the purpose of the said vaccination has been explained to you alongside the risks of not having it and you have chosen not to have the vaccination. We will then advise the University of your non immune status and it will be for them to decide the level of risk and acceptance to the course.

### Criteria for clearance

For students on healthcare courses, we will issue a fitness certificate to you and the University once you have met the following conditions:

- Health questionnaire clearance.
- COVID-19 risk assessment as part of main health questionnaire submission.
- At least one dose of Hepatitis B vaccine OR evidence of immunity.
- At least one dose of MMR vaccine OR evidence of immunity to measles and rubella.
- At least one dose of Varicella vaccine OR evidence of immunity to varicella.
- TB screening and vaccination where required.
- One dose of Pertussis containing vaccine within the past 5 years (Midwifery, Children's Nursing only).
- Exposure Prone Procedure (EPP) screening (where required) Additional screening is needed for those students who will be involved in EPPs which includes testing for HIV, hepatitis B and hepatitis C.

**Without the fitness certificate, you will not be able to start your clinical placement, which may affect your student funding.**

### Hepatitis B

Hepatitis B is a virus that affects the liver. It may start as an acute disease, causing a mild illness that lasts for a few weeks, or it can be a severe life-threatening illness leading. For some people the Hepatitis B virus lingers, causing a lifelong chronic illness that may result in long-term liver problems such as cirrhosis or liver cancer.

Hepatitis B is spread when infected blood or other bodily fluid enters the body.

In healthcare, you may come into contact with infected blood whilst providing care to patients or through sharps, splash or needlestick injuries. Many people who are a carrier of Hepatitis B have no symptoms at all and may not be aware they are a carrier.

It takes only a microscopic amount of blood to transmit the virus and it is highly infectious - there is up to a 30% chance of acquiring the virus from an infected carrier if you become exposed. The virus can also live outside the body on used instruments and hard surfaces for up to a week. The best protection against developing Hepatitis B is to be vaccinated against the virus therefore it is essential that all healthcare workers be vaccinated against Hepatitis B.

The vaccine for Hepatitis B is highly effective. The majority of adults who receive one dose develop protective levels of antibodies within one month of receiving a single dose. It is important, however,

to complete the course of three vaccinations and have a blood test afterwards to ensure immunity is achieved.

### Vaccination schedule

The schedule requires three vaccines. You will have the first dose at your first appointment, the second after one month and the third after six months. Some students may be required to have an accelerated schedule on days 0, 7 and 21 depending on their placement dates. A minimum of four weeks after the third vaccination, you will require a blood test to ensure you have responded to the vaccination. In some cases, a booster vaccination is required as immunity levels are not quite sufficient. Some people simply do not respond to the vaccination and do not develop immunity. It is important to identify these people so we can advise what to do if you were exposed to a patient's body fluids. Post-exposure treatment is available and can help to prevent infection.

You cannot start placement until you have had at least ONE dose of vaccine. You must complete the course and have a blood test before we release your vaccination and immunity report to you. You will need this when looking for employment after graduation.

### Chickenpox (varicella)

Varicella is a highly infectious disease and is transmitted by personal contact or droplet spread. You must be immune to chickenpox as it is important to protect you and patients from this, particularly those who have cancer, are immunocompromised or are pregnant.

Those who have a clear history of having had chickenpox OR a copy of a blood test result demonstrating you have immunity OR evidence of vaccination will be considered protected. Students born and raised overseas with a history of previous infection will need to have a blood test to confirm immunity as studies show that the history is a less reliable predictor of immunity within this group. If you have no evidence of immunity, we will take a blood test to ascertain this. We will notify you if you need vaccination because you are not immune.

### Vaccination schedule

Students that do not have immunity to chickenpox will require two vaccines given at one-month intervals. You cannot start placement until you have had at least ONE dose. Further blood tests are not required following vaccination.

### Measles, mumps, and rubella (MMR)

We need to ensure you are immune to measles and rubella so that you do not transmit this to patients, and we need to ensure we protect you from acquiring it whilst on your clinical placement.

We need to see documentary evidence of a blood test demonstrating you have immunity to measles and rubella OR evidence of receiving two MMR vaccinations.

Everyone is entitled to receive two doses of MMR vaccine, as it is part of the national Public Health schedule for immunisations. Therefore, you may choose to attend your GP practice to obtain these vaccinations in advance of enrolment. The GP should not charge you for this service.

### Vaccination schedule

Students that do not have immunity to measles or rubella will require two vaccines given at one-month intervals. You cannot start placement until you have had at least ONE dose. Further blood tests are not required following vaccination.

## Pertussis (whooping cough)

From July 2019, Midwifery and Children's Nursing students who have not received a pertussis containing vaccine in the last 5 years must receive a pertussis containing vaccination booster. These students are likely to work with women in the last month of pregnancy and likely to have close and/or prolonged clinical contact with severely ill young infants.

### Vaccination schedule

Students who do not have evidence of a pertussis containing vaccine in the past five years will require one vaccine.

## Tuberculosis (TB)

TB is caused by infection with bacteria of the *Mycobacterium tuberculosis* complex and almost all cases of TB in the UK are acquired through the respiratory route by breathing in infected respiratory droplets from a person with infectious respiratory TB.

We will be looking for evidence of previous BCG vaccination by looking for a small scar (likely to be on your left upper arm) or evidence from your GP that you have had the BCG vaccination. All students will be required to complete a TB symptom checker form at the clinic. This form will help us to identify which students may require further specialist screening. It is recommended that BCG vaccination is offered to healthcare workers who are unvaccinated due to the risk of exposure.

If you do not have a BCG scar, we will arrange for you to have either a tuberculin skin test (Mantoux) or an IGRA blood test to identify any previous exposure to TB or vaccination. BCG vaccination cannot be administered to an individual with a positive test result. If you have recently moved to the UK from a country with high rates of TB or have signs and symptoms of TB, we will arrange an IGRA blood test to check for current or previous infection. Those with a positive tuberculin or IGRA test will be referred to their GP for further investigation and treatment if required at a TB clinic.

**IMPORTANT:** If you need a Mantoux test we will inform you of the date of your two appointments. There will be an appointment for the test and a second for the nurse to check the result of the test 48 hours later and, where appropriate, give you a BCG vaccination. You **MUST** attend both appointments. Failure to attend Mantoux appointments is one of the main reasons why students miss the deadline for being cleared for placement. We cannot arrange a one-off Mantoux appointment as the vaccine is only available in a multi-dose vial: we arrange Mantoux clinics when lots of students requiring the test can attend on the same date. It is therefore extremely important that you attend the dates that you are given and do not miss them.

### Live vaccines

Some students are unable to have live vaccines because of pregnancy and certain types of medication or health conditions. Please ensure you take a list of your medications to your appointment. If you are unable to have a live vaccine (MMR, VZV and BCG) we will review your health clearance to assess whether adjustments can be made so that you can continue on the programme.

### Midwifery students

Students on this course will be undertaking Exposure Prone Procedure (EPP) work during their training and will need to be screened for HIV, Hepatitis C and Hepatitis B surface antigen, in accordance with Department of Health regulations. You will need to provide photographic ID such as

a driving licence or passport at the time of the blood test. We cannot take the blood test without photographic ID. Failure to have correct ID at the clinic may cause delays to your clearance.

This blood test may be taken before or on the same day as administration of Hepatitis B vaccine but if for some reason a blood sample could not be obtained, there would have to be a delay of at least 3 weeks in testing for hepatitis B surface antigen in order to avoid false positive results.

## HIV test

Healthcare students have a professional responsibility to ensure that they are well enough to work in clinical practice. For many courses, a diagnosis of HIV is not a barrier to training and we would not notify the University as a matter of routine.

## Hepatitis C test

All students may request a Hepatitis C test. Simply ask the nurse for a test.

## Meningitis

Rates of Meningitis W are increasing, especially in new university entrants. All students under the age of 25 are eligible for a free MenACWY vaccination. Please contact your GP surgery for vaccination. This is not available through Occupational Health.

## Needle phobia

We know that many students may be anxious when they attend clinic. Please make sure that you have plenty to eat and drink before attending and tell the nurse if you are anxious or have a needle phobia. In many clinics we have a couch available for you to lie on whilst having injections or blood tests.

Please also wear a short sleeve top to enable us to access your upper arm easily for vaccination and taking blood.

**Please note we have hundreds of blood test results to process in a short space of time so please be patient. Please do not contact us to check on the progress of your clearance. We will be able to ensure you have the appropriate notification and vaccination before you go on your first clinical placement provided you have attended all of the appointments as required.**

## Sharps and splash injuries

During your time as a student, you may sustain an accidental splash or sharps injury. This can be very frightening; however, it is very important that you report any injury. You will not be blamed for what happened. If you have a splash or sharps injury, you should follow this procedure:

- Wash the puncture wound liberally with soap and running water immediately and encourage bleeding. Cover the wound with a waterproof dressing.
- Exposed mucous membranes including conjunctivae should be immediately irrigated copiously with water. The eyes should be irrigated before and after removing any contact lenses.
- Inform your mentor or practice supervisor about the incident.
- The source patient should be identified and, if possible, arrangements made for a blood sample to be obtained, with informed consent. This process will be managed by a senior member of staff.
- Complete the local Accident/Incident reporting form.

- If the injury happened during office hours (9am to 5pm Monday to Friday) then contact OHWorks by calling the number given on page one of this guide. It is important that all injuries are reported immediately so that our nurse can perform a risk assessment over the phone and assess whether all appropriate actions have been carried out.
- If the injury happened outside office hours, or at the weekend, then call us on the next working day to arrange a follow-up appointment.

If the source patient has HIV, you may be able to take some medication called PEP (Post Exposure Prophylaxis). We will advise you whether we think this may be indicated at the time of our risk assessment. There is no post exposure treatment for Hepatitis C.

Following the risk assessment, we will arrange for a serum save as soon as possible. This does not test for infection but is used as a comparison if any of the follow up tests are positive for infection. All follow-up blood tests will be undertaken in the OH department at the University as per national guidelines dependant on level of risk.

In the event of a high-risk exposure, including those where the source patient is known to have Hepatitis B, C or HIV, you will need to use condoms for sexual activity until all of the blood tests have been completed at 6 months and reported as negative. You should also avoid any blood donations.

## Referrals

Some students may be referred to us by their Course Director during their time at University due to concerns about your health and wellbeing and seeking advice on how to support you. The purpose of the consultation is to review the information provided, to assess whether any health conditions may impact upon practice and whether a student will need adjustments to help them on placement. Referrals may also be made following a period of absence or return from maternity leave.

We will make recommendations as clinically indicated and we may arrange for you to have a consultation with the Physician or Psychiatrist if the nurse advisor considers it appropriate.

If you feel that you may need further assistance whilst on placement, or if you have concerns about your physical or mental health you should speak to your Course Director in the first instance who may then refer you to Occupational Health.

## Adjustments

Occupational Health is an advisory service, and you should note that we cannot tell the University what to do. If Occupational Health advises adjustments, the operational decision on the feasibility and implementation of any adjustments ultimately rests with the University and the placement areas. Consideration will be given to the provisions of the Equality Act 2010, best practice standards as well as the core competencies of your course. The Equality Act 2010 defines a disability as a physical or mental condition that has a substantial and adverse long-term effect on your ability to carry out your daily activities.

Any recommendations and advice given are based on the functional effects of the medical condition. Decisions will be based on the individual's needs and whether any adjustments would be reasonable within the placement setting. The University and placement areas will need to consider health and safety factors, patient safety, and the protection of the public.

Please note that Occupational Health cannot advise on the location of placement allocation unless for clear health reasons. Social issues such as cost of travel, journey times or childcare issues will need to be discussed with your placement office.

## Consent

You will be asked to provide your consent for any reports sent to your Course Director or Placement Team. You may choose to release the report without prior viewing, and you will then be sent a copy for your own records.

You are also entitled to see a copy of the report before it is sent to your Course Director or Placement Team. It is important to note that the purpose of prior viewing is to correct any factual inaccuracies, not to alter the opinion of the Occupational Health Practitioner. You will be required to provide consent to the report within 24 hours. If we do not hear from you within 24 hours, we will advise the Course Director that you have not provided consent to release the report.

**Any delay in receiving your consent could result in you being asked to interrupt your placement whilst the University considers your fitness to practice and/or study in the absence of an Occupational Health report.**

## Feedback

We welcome your feedback, and you may be asked to complete a feedback questionnaire. You are welcome to contact us at any time if you have feedback whether good or bad.

## Future appointments

Please be aware that we will inform the University if you fail to attend an Occupational Health appointment, cancel within 24 hours of an appointment, or arrive too late for us to carry out the planned consultation. The University will also be charged for the missed appointment.

**Some students have jeopardised the start of their placements by not engaging with Occupational Health. It is your responsibility to ensure that you cooperate with all Occupational Health procedures. Do not leave the process until the last minute and make sure that you check your emails and voicemail regularly. If we do not hear from you after two attempts to contact you, we will notify the University.**

**Please ensure that your online health questionnaire is completed as soon as possible and that you have located all of your vaccination records ready for the immunisation clinics. Failure to complete the Occupational Health process means failure to comply with the requirements of your course.**

## Student Clearance Process

Student required to complete an online health questionnaire via the following link:  
[www.healthquestionnaire.co.uk/york](http://www.healthquestionnaire.co.uk/york)



If no health condition or disabilities declared, student is automatically cleared to enrol.  
If health condition or disability declared, a consultation may be arranged with an OH practitioner to decide on clearance and next steps.



### First Clinic

Student required to attend immunisation and screening appointment to be assessed for immunity status for TB, MMR, Chickenpox, Whooping Cough if required.  
If no evidence, then student receives 1<sup>st</sup> MMR, 1<sup>st</sup> Hep B, Pertussis booster if required or has a blood test to check immunity.  
Nurse will look for BCG scar, if no scar, either a Mantoux skin test or a IGRA blood test will be arranged followed by a BCG vaccination.  
Exposure Prone Procedure (EPP) bloods for students who will perform EPP's. (If appropriate for your course).  
Please refer to 'criteria for clearance' on page 3 for more information.



### Second clinic

One month later the student given second Hepatitis B vaccination. Any student requiring MMR or Varicella will also be given this.



### Cleared for Placement

Students who have had all necessary vaccinations will be cleared for placement and sent email confirmation.